



## ColFIRE – Colombian Federation Identity for Research and Education

Federation Operator Practice: Metadata Registration Practice Statement

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## **Table of Contents**

1. Definitions and Terminology.....	3
2. Introduction and Applicability.....	4
3. Member Eligibility and Ownership .....	5
4. Metadata Format.....	6
5. Entity Eligibility and Validation.....	7
6. Entity Management.....	7
7. References .....	9

## 1. Definitions and Terminology

The key words "MUST", "MUST NOT", "REQUIRED", "SHALL", "SHALL NOT", "SHOULD", "SHOULD NOT", "RECOMMENDED", "MAY", and "OPTIONAL" in this document are to be interpreted as described in RFC 2119 [RFC2119].

The following definitions are used in this document:

Federation	Identity Federation. An association of organizations that come together to securely exchange information as appropriate about their users and resources to enable collaborations and transactions.
Federation Member	An organization that has joined the Federation by agreeing to be bound by the Federation Policy in writing.
Federation Operator	Organization providing the infrastructure for Authentication and Authorization to Federation Members.
Federation Policy	A document describing the obligations, rights and expectations of the federation members and the federation Operator.
Entity	A discrete component that a member wishes to register and describe in metadata. This is typically an Identity Provider or Service Provider.
Registered Representatives	Individuals authorized to act on behalf of the member. These may take on different roles with different rights attached to them.

## 2. Introduction and Applicability

This document describes the metadata registration practices of ColFIRE with effect from the publication date shown on the cover sheet. All new entity registrations performed on or after that date SHALL be processed as described here until the document is superseded.

This document SHALL be published on the federation website at: <http://colfire.co>. Updates to the documentation SHALL be accurately reflected in entity metadata.

An entity that does not include a reference to a registration policy MUST be assumed to have been registered under an historic, undocumented registration practice regime. Requests to re-evaluate a given entity against a current MRPS MAY be made to the federation helpdesk.

### 3. Member Eligibility and Ownership

Members of the ColFIRE are eligible to make use of the ColFIRE registrar to register entities. Registration requests from other sources SHALL NOT be accepted.

The procedure for becoming a ColFIRE member is documented here: <http://colfire.co>.

The membership process verifies that the prospective member has legal capacity, and requires that all members enter into a contractual relationship with the federation operator by agreeing to the Colombian Federation of Identity for Research and Education (ColFIRE) - Identity Federation Policy

The process also establishes a canonical name for the federation member. The canonical name of a member MAY change during the membership period, for example as a result of corporate name changes or mergers. The member's canonical name is disclosed in the entity's <OrganizationName> element.

## 4. Metadata Format

Metadata for all entities registered by ColFIRE SHALL make use of the [SAML-Metadata-RPI-V1.0] metadata extension to indicate that ColFIRE was the registrar for the entity and the version of the MRPS statement that applies to the entity. The following is a non-normative example:

```
<mdrpi:RegistrationInfo
  registrationAuthority="http://colfire.co"
  registrationInstant="2016-11-29T13:39:41Z">
  <mdrpi:RegistrationPolicy xml:lang="en">
    http://colfire.co
  </mdrpi:RegistrationPolicy>
</mdrpi:RegistrationInfo>
```

## 5. Entity Eligibility and Validation

### 5.1 Entity Registration

The process by which a federation member can register an entity is described at <http://colfire.co>.

ColFIRE verifies the member's right to use particular domain names in relation to entityID attributes.

The right to use a domain name SHALL be established in one of the following ways:

- A member's canonical name matches registrant information shown in DNS.
- A member MAY be granted the right to make use of a specific domain name through a permission letter from the domain owner on a per-entity basis. Permission SHALL NOT be regarded as including permission for the use of sub-domains.

### 5.2 EntityID Format

Values of the entityID attribute registered MUST be an absolute URI using the http, https or urn schemes.

For entities registered with URIs:

https-scheme URIs are RECOMMENDED to all members.

http-scheme and https-scheme URIs used for entityID values MUST contain a host part whose value is a DNS domain.

### 5.3 Entity Validation

ColFIRE SHALL verify the entityID attributes of metadata of the institution before being registered it on the ColFIRE federation.

## **6. Entity Management**

Once a member has joined ColFIRE any number of entities MAY be added by the organisation.

### **6.1 Entity Change Requests**

Any request for entity addition, change or removal from federation members needs to be communicated from or confirmed by their respective registered representatives.

### **6.2 Unsolicited Entity Changes**

The Federation Operator may amend or modify the federation metadata at any time in order to:

- Ensure the security and integrity of the metadata;
- Comply with interfederation agreements;
- Improve interoperability;
- Add value to the metadata.

Changes will be communicated to Entity owners.



## 7. References

- [RFC2119] Bradner, S., "Key words for use in RFCs to Indicate Requirement Levels", BCP 14, [RFC 2119](#), March 1997.
- [SAML-Metadata-RPI-V1.0] SAML V2.0 Metadata Extensions for Registration and Publication Information Version 1.0. 03 April 2012. OASIS Committee Specification 01. <http://docs.oasis-open.org/security/saml/Post2.0/saml-metadata-rpi/v1.0/cs01/saml-metadata-rpi-v1.0-cs01.html>.
- [ColFIRE Identity Federation Policy] ColFIRE Identity Federation Policy <http://colfire.co>